



# GLEN ECHO PARK

Glen Echo Park Partnership for Arts and Culture

## About the Job

The Glen Echo Park Partnership for Arts and Culture seeks an After Camp Program Assistant Counselor to support the Lead After Camp Counselor in supervising and leading activities for campers ages 5-12 during summer camp sessions. Assistant counselors follow protocols and policies to ensure campers are safe, and have a positive experience at the Park.

This position is part of the Education Programs Department and reports to the Summer Camp Manager.

## About Glen Echo Park Partnership for Arts and Culture and Glen Echo Park

The Glen Echo Park Partnership for Arts and Culture (Partnership) is the nonprofit manager of historic Glen Echo Park (the Park), a unique multidisciplinary arts and culture center located in Montgomery County, MD. Glen Echo Park is home to a community of artists and is jointly managed through an agreement between the National Park Service, Montgomery County Government, and the Partnership. Our mission is to present vibrant artistic, cultural and educational offerings at Glen Echo Park and promote the Park as a unique destination for our region's diverse population. We strive to inspire creativity and offer shared artistic experiences in a welcoming historic and natural setting within a National Park. The Partnership works alongside resident and non-resident artists and organizations to curate a rich calendar of events, classes and activities for the Park's 300,000 annual visitors by directly and jointly presenting public programs and providing centralized marketing, administration, and other services. The Partnership is led by a dedicated Board of Directors and staffed by a passionate team of employees.

Job Title	Job Posting Date	Closing Date
After Camp Program Assistant Counselor	Apr 9, 2026	May 1, 2026
Department	Reports to (Position)	
Education Programs	Summer Camp Manger	

Job Type	Hours	FLSA Status	Pay Type	Salary Range
Seasonal/Temporary	Part-time 18-23 hrs/wk	Non-Exempt	Hourly	\$16.50-\$17.50

### Work Schedule and Hours

- This is a temporary part-time position for approximately 18-23 hours per week, for the summer camp season (June 22-August 21, 2026) working Monday through Friday, 1:45/2:45pm – 6:15pm based on camp schedule.
- Required to attend a pre-camp orientation/training session.

### Benefits

- Eligible for Montgomery County Sick and Safe Leave (1 hour sick leave accrued for every 30 hours worked)

### Duties & Responsibilities:

- Support the Lead After Camp Counselor in providing camper supervision and instruction by independently leading activities
- Assist with supervising campers at all times in the classroom and outdoors at the picnic area or playgrounds.

- Assist with daily setup and clean up of the classroom
- Assist the Lead After Camp Counselor in maintaining the class roster and ensuring parents sign out their child daily at pick up
- Act as an excellent representative of the Partnership
- Perform other related duties as assigned.

#### Required Skills & Abilities

- Possess some experience in childhood education, the arts, or childcare.
- Ability to work independently
- Strong communication skills
- Strong leadership skills.
- Excellent interpersonal skills and able to maintain a professional demeanor at all times.
- Ability to supervise up to 15 children from ages 5-12 at one time.
- Counselors must be able to communicate verbally with fluent English.
- Must be punctual and able to manage tasks in a timely manner
- Proficient with Microsoft Office and Google Suite

#### Education and experience

- Must be 16 years or older
- At least 2 years of childhood education, the arts, or childcare experience required.
- CPR and First Aid certification required, provided by the Partnership if needed upon hire.
- Upon hire, counselors will be fingerprinted and pass a CJIS childcare background check.

#### Physical and Other Requirements:

- Must be able to lift and move objects up to 25 lbs.
- Must be able to walk throughout the Park's working in a multi-facility environment and grounds which include a variety of facilities both historic and renovated. Many of the buildings have stairs.
- Must be able to work in all weather conditions (heat, rain, cold, etc.).
- Have reliable transportation to and from Glen Echo Park

#### To Apply

Email resume and cover letter to [jobs@glenechopark.org](mailto:jobs@glenechopark.org) with the subject line **After-Camp Program Assistant Counselor**.

Employment is contingent on a criminal background check.

#### Equal Opportunity Employer

The Glen Echo Park Partnership for Arts and Culture is committed to providing equal employment opportunities to all applicants and does not discriminate against any employee or applicant for employment based on race, color, religion, creed, ethnicity, physical or mental disability, sexual orientation, sex, gender identity, family responsibility, pregnancy, genetic status or information, military or veteran status or on any status protected by federal, state or local law. Accordingly, as it relates to employment opportunities and in accordance with the law, The Partnership will provide reasonable accommodations to applicants with disabilities. Applicants requiring a reasonable accommodation for any part of the application and hiring process should email [jobs@glenechopark.org](mailto:jobs@glenechopark.org). Individual determinations on requests for reasonable accommodation will be made in accordance with all applicable laws.