



Visual Arts Instructors – Art Birthday Parties

Bethesda-based arts organization seeks Part Time Visual Arts Instructors. We are looking for enthusiastic and creative instructors to lead visual arts programs for children as part of our specialized art birthday party programs. The ideal candidate will have visual arts teaching experience with children ages 12 and under, and enjoy working with families in support of special events.

The Glen Echo Park Partnership for Arts and Culture is a nonprofit organization formed to manage and operate the programs and facilities at Glen Echo Park, an arts and cultural center located within a National Park site in Montgomery County. Glen Echo Park is a community of artists, educators, dancers, and performers who share their knowledge and expertise with participants and audiences of all ages and skill levels. The Partnership is dedicated to encouraging public participation in all that the Park has to offer.

Reports to: Events & Venue Manager and Assistant Manager.

Office location: Arcade Building, 7300 MacArthur Blvd., Glen Echo, MD

Key Responsibilities: Providing multidisciplinary visual arts programs for children 12 and under for **Glen Echo Park Art Birthday Parties**.

Program Management & Instruction:

- Lead visual arts workshops for Glen Echo Park birthday party packages (1 hour of instruction), including set up and break down of visual art projects (2 hours total).
- Serve as party host for groups, providing Park and program information.
- Implement set curriculum packages and present workshops for party groups of up to 15 students.
- Monitor supply levels and report supply needs to supervisor.

General Expectations:

- Be on-time and consistent in reporting to work during hours listed below
- Behave professionally and courteously at all times
- Act as an excellent representative of the Partnership

Hours:

- Part-time, contract position
- **Art Birthday Parties:** Saturday afternoons; Visual arts program is 1 hour long. Total instructor time includes ½ hour before and after for set up and clean up (2:30 to 4:30pm). Instructors will be contracted as needed and must be regularly available for a minimum two dates per month.

Salary: Compensation is set at \$100 per Art Party.

Physical and other requirements: Must be able to provide own transportation, including during hours when public transportation is not operating; lift and move up to 25 pounds and walk throughout the Park for program support.

Candidate Requirements:

- Must be 18 or older and speak English fluently to engage patrons.
- Applicants must have lead teaching experience in visual arts for ages 12 and under; B.A. in visual arts or education preferred.
- Ability to work independently; excellent organizational and communication skills
- Ability to supervise up to 15 children at one time (with some parent support)
- Upon hire, Instructors will be fingerprinted and undergo a background check.

To Apply: With “Visual Arts Instructor – Art Birthday Parties” in the subject line, please send resume and cover letter to: geppjobs@yahoo.com. By mail, send to GEPPAC, 7300 MacArthur Blvd., Glen Echo, MD 20812.